

**City of Archer City**  
**Open Regular City Council Meeting**  
**Thursday, May 16, 2024, 6:30 P.M.**

The Mayor and City Council of the City of Archer City, met for an open regular city council meeting on Thursday, May 16, 2024 at 6:30 p.m. in the City Council Chambers, 116 S. Sycamore, Archer City, Texas.

**Oath of Office**

The oath of office was administered to Mayor Steven Schroeder by City Secretary Kim Whitsitt. The oath of office was administered to Paula Bradley and Megan Randall by Mayor Steven Schroeder.

**Call to Order**

Mayor Steven Schroeder called the meeting to order at 6:30 p.m. Jake Truette gave the invocation. Mayor Schroeder led the Pledge of Allegiance for the United States and Texas flags.

The following Council members were present for roll call:

Mayor	Jake Truette
Council Members	Paula Bradley
	Debra Haehn
	Megan Randall
	Billy Burks
	Leslie Hash

Staff present: City Manager – Ronnie Meyer, City Secretary - Kim Whitsitt, Police Officer – Josh Sosebee

Guests Present – Jonathan Nelson, Jake Truette, Tiarra Truette, Barry Truette, Debbie Truette, Reed Truette, Seth Truette, Donna O’Dell, Terry O’Dell, Jenny Schroeder, Susie Wallace, Melanie Deen, Tom Simmons

**Mayor Jake Truette was recognized for his service to the City and presented with a Texas flag and certificate.**

**Public Comments**

None

**NEW BUSINESS**

**Ambulance Operations**

Mayor Truette addressed Council concerning the establishment of a 501c3. No action taken.

**Consent Agenda**

Paula Bradley made the motion to approve the Consent Agenda. Billy Burks seconded the motion. All members present voted “Aye”.

**Monthly Report:**

City Manager report - Ambulance, Police, CDBG Project

City Secretary report: Financial Report – Kim Whitsitt

4B report: None

**OLD BUSINESS**

**Resolution 478 4B Royal Theater Project**

Kim Whitsitt addressed Council concerning a resolution authorizing a project to contribute up to \$10,000.00 of 4B funds to the Royal Theater to sponsor official Royal Theater Productions by sharing theater operations costs of regular season and special events for 2024 at \$600.00 per event. Debra Haehn made a motion to approve the resolution. Paula Bradley seconded the motion. All members present voted “Aye”.

**Verizon Water Tower Lease**

Ronnie Meyer addressed Council concerning an offer by Verizon to purchase the existing lease for equipment space on the City water tower and recommended to not accept the offer from Verizon. Item died for lack of motion.

**NEW BUSINESS CONTINUED**

**Resolution 443 Approving Canvass & Declaring the Results of the May 4, 2024 General Election**

Kim Whitsitt addressed Council concerning approval of a resolution approving the canvass and declaring the results of the May 4, 2024 General Election for City Officers, which states Steven Schroeder was elected Mayor and Paula Bradley and Megan Randall were elected Alderman. Billy Burks made the motion to approve the resolution. Debra Haehn seconded the motion. All members present voted “Aye”.

#### **Mayor Pro Tem**

Mayor Schroeder addressed Council concerning the appointment of Mayor Pro-Tem. Debra Haehn made the motion to appoint Paula Bradley as Mayor Pro-Tem. Megan Randall seconded the motion. All members voted “Aye”.

#### **American National Bank Signatories**

Kim Whitsitt addressed Council concerning the authorization of signatories for American National Bank checking and savings accounts. Leslie Hash made the motion to approve Mayor Steven Schroeder, City Secretary Kim Whitsitt, City Manager Ronnie Meyer, Mayor Pro Tem Paula Bradley & City Clerk Robin Zdeb. Billy Burks seconded the motion. All members present voted “Aye”.

#### **2024 Fiscal Year Audit**

Kim Whitsitt addressed Council concerning approval to retain the services of Edgin, Parkman, Fleming & Fleming (EPFF) to conduct the City’s annual financial audit for 2024 FYE. Billy Burks made the motion to retain the services of EPFF to conduct the 2024 FY audit. Paula Bradley seconded the motion. All members present voted “Aye”.

#### **Nortex Proxy**

Mayor Schroeder addressed Council concerning proxy/alternate designations for Nortex. Kim Whitsitt recommended that in the event of the mayor’s absence proxy could be assigned to Ronnie Meyer, Paula Bradley and Kim Whitsitt. Leslie Hash made the motion to approve the proxy designations. Megan Randall seconded the motion. All members present voted “Aye”.

#### **Monthly Council Meeting Change**

Mayor Schroeder addressed Council concerning moving the monthly meeting date from the third Thursday to the fourth Thursday due to conflicts with his schedule. Paula Bradley made the motion to move the meeting date to the fourth Thursday. Debra Haehn seconded the motion. All members present voted “Aye”.

#### **Resolution 480 CDBG – MIT Application**

Kim Whitsitt addressed Council concerning approval of a resolution authorizing the submission of an application for the CDBG-MIT program and authorizing representatives. Leslie Hash made the motion to approve the resolution. Billy Burks seconded the motion. All members present voted “Aye”.

#### **Resolution 481 Procurement Policy**

Kim Whitsitt addressed Council concerning approval of a resolution authorizing a procurement policy in relation to federal grants. Leslie Hash made the motion to approve the resolution. Paula Bradley seconded the motion. All members present voted “Aye”.

#### **Financial Management Policy**

Kim Whitsitt addressed Council concerning approval of a resolution authorizing a financial management policy. Leslie Hash made the motion to approve the policy. Debra Haehn seconded the motion. All members present voted “Aye”.

#### **Adjournment**

There being no further business to come before the City Council, Billy Burks moved to adjourn at 7:38 p.m. Debra Haehn seconded the motion. All members present voted “Aye”.

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Kim Whitsitt, City Secretary

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Steven Schroeder, Mayor